A SAP upgrade or any other software upgrade is the process of changing an application software release to a newer, more current release, such as upgrading from SAP R/3 4.5B to SAP R/3 4.7.

SAP software upgrades, in most cases, and particularly when upgrading R/3 to SAP Enterprise, should be considered as projects. Upgrading is not necessarily a complex or critical project, but it should be treated as such, with provision of a project team, careful planning, and the required expertise to accomplish it successfully.

As such, in this chapter we will analyze the reasons and motivations for upgrading; the key issues in how to approach the project; and the technical implications, tools, and techniques involved.

We will also discuss what is to be found once SAP R/3 Enterprise is in place, and therefore the SAP Web Application Server (WAS), as introduced in Chapter 4. With the SAP WAS you will have the technological and application foundation of the SAP NetWeaver integration platform.

This chapter presents those technical enhancements in the upgrade process and the new tools that SAP has made available for customers to simplify or better control the overall upgrade project.

Why Upgrade?

A SAP release upgrade is a serious project, a project that will require time and organizational resources and might also require external consulting help. Therefore time, resources, and budget must be allocated for the project.

From a very general point of view, upgrading is either necessary because companies want to get the advantages of the newer release or they want to solve the issues implied by having an old release, from outdated maintenance to technical shortcomings. Either of the two general factors, and whether they are operational, economic, or strategic, must be recognized by customers to determine if an upgrade is needed.
Let's review in more detail some of the reasons influencing a customer's need for a SAP upgrade:

- **End of maintenance.** Every SAP release has a deadline, meaning that SAP will not provide additional corrections or fixes in Support Packages. Normally it also implies having to pay additional maintenance fees for regular support.

- **Need for new functionality.** It might happen that the new release contains important new functionality that would solve some of the business or technical requirements, whether these are new, or whether they were previously solved with local programming or third-party tools.

- **Need to have the latest release and latest technology.** Many companies prefer to be updated as soon as possible (normally starting to plan the upgrade after general availability is released) and so choose to be updated not only with new functionalities, but with all the new technical possibilities (for instance, to take advantage of the SAP NetWeaver integration capabilities or all the Web development options).

- **Technical limitations with current release.** Similar to the previous reason, customers might find that the current release is limiting system's growth, compatibility with other solutions, or increased effort for evolving or adapting the business.

- **Reduction in the number of interfaces.** Older releases include fewer BAPIs, which might have led to the local development of interfaces with other systems or external applications. It normally happens that newer SAP releases include additional BAPIs and additional interface or integration technologies that most likely will reduce the current number of interfaces.

- **Standardization.** Customers with several SAP systems can clearly see an improvement in efficiency, support, and maintenance costs when all their systems are on the same release.

- **Stepping into newer product suites.** Upgrading to SAP R/3 Enterprise, thus having the SAP Web Application Server as the application platform, will make customers technologically ready for SAP NetWeaver and newer integrated solutions such as mySAP ERP or mySAP Business Suite.

In any case, there will be a recognition process for upgrading, followed by a justification process, which can be based in one or several of the aforementioned reasons.

Justifying an upgrade project will also involve closely analyzing objectives, planning, risks, return on investment, and expected benefits. When too many risks and too little gain are identified, and if the reasons are mainly based on functionality gain, the customer might look at alternatives before proceeding with the upgrade project.

There is, however, a theory in the SAP world that the longer a customer makes a decision for an upgrade, the harder and more costly it becomes.

**Considerations for an Upgrade Project**

Customers will have to deal with a project that will be time consuming and costly, not only for the internal or external resources required, but also because it might involve the acquisition and procurement of new hardware. A SAP upgrade is not just a question of running a program; there are other issues to be considered:
• **Project methodology.** A methodology is recommended for any project, so customers must have a framework or roadmap of the necessary phases, activities, and steps required to achieve the goals. SAP provides the ASAP Upgrade Roadmap, now integrated within SAP Solution Manager (available with release 3.2).

• **Upgrade project planning.** First a generic plan and then a more detailed project planning will be required. Examples or templates can be found within the SAP Upgrade Roadmap within ASAP or SAP Solution Manager.

• **Functionality.** An extremely important factor to consider for an upgrade project is the analysis of the current and future business processes. Even if it is not the objective of the upgrade project to gain new functionality, this must be carefully analyzed to adjust any changes to current business processes in the newer release.

• **Technical upgrade.** The technical upgrade will be also a time-consuming process that will require several tests and adjustments, as well as careful planning to minimize the downtime that will be required. SAP provides many new tools that have largely improved the technical mechanics of the upgrade.

• **Modification adjustments.** A very important task for a SAP upgrade is analyzing whether adjustments will be required, specifically for repository objects that have been modified by customers.

• **Testing.** As in any other project, different types of testing will be absolutely required to minimize the risks of the upgrade. Testing will include technical tests of the upgrade and functionality, and likely regression, volume, or stress tests.

• **Training.** Training is an issue largely ignored by many project teams, but it has a very big impact on when the system is activated and on ongoing support. Training will be initially required by the project team, but more importantly by end users, who should be familiar with the way business processes work in the newer release. Therefore, user training must be planned and new documentation and training material must be prepared.

• **Going live with newer release.** When careful planning, testing, and training have been provided, going live with a newer release should be a minor issue. This process requires the preparation of what often is called a “mini test,” which is a script that can be run in just a few hours and that will lead to the “Go–No Go” of the upgrade.

• **Supporting the new release.** Last but not least, the organization must be prepared to provide maintenance and support to the new SAP release. This means that system managers are trained and familiar with newer features, and the persons in charge of the application support have been trained in the new changes in SAP technology.

**Upgrading to SAP R/3 Enterprise: What Is New?**
Depending on what release you come from, you will find many or few changes in your systems. The new architecture, based on the Web Application Server, as well as the option of running the Java engine, J2EE, was discussed in detail in Chapter 2.
If you have overlooked that chapter because it might have seemed too technical, this section introduces some of the new items you can find in the SAP R/3 Enterprise, as well as an overview of the new upgrade tools, which are later discussed in this chapter. This is a brief list of what you will find with the SAP Enterprise release 4.7:

- SAP R/3 4.7 includes an Enterprise Core 4.7 functionality, Extension Sets (2.0 or later), and the SAP Web Application Server as the application platform. Refer to Chapters 1 and 2 for more information.
- With the SAP Web Application Server you get a Web-ready SAP system except for some specific applications. However, SAP Web AS does not replace ITS until version 6.40. Understanding HTTP/S does not mean that you can use SAP Web AS the same way as you do ITS. SAP can work both as a Web server and as a Web client (refer to Chapter 2).
- A new upgrade strategy, where you can choose whether you want to minimize the downtime or the resources required for the upgrade.
- Enhancements to the ABAP development environment, including the possibility of developing Web applications based on Business Server Pages (BSPs), which combine ABAP code with embedded HTML and Javascript (refer to Chapter 7 for more information).
- The Enterprise Extension Sets or Add-Ons can be freely activated. This is the first option you will see now in the Customizing transaction.
- SAP Enterprise is ready for Unicode and includes Unicode programming code check. You can decide whether to install the Unicode version or not.
- You can find also specific industry solutions business processes within the SAP Enterprise Extensions.
- The SAP Web Application Server includes native support for many standards, for instance, the SMTP protocol used by e-mail and messaging system, which makes the installation and configuration of previous connectors either not required or much simpler.
- The provided functionality of SAP R/3 Enterprise is the core functionality of mySAP ERP and all Industry Solutions, and the provided technical background is the core technology of SAP NetWeaver.
- Basically you will find the same Transport System and Administration tools, except for the fact that you have newer processes, such as the ICM and optionally the Java Engine (J2EE).
- You will find some changes in the naming convention of the menu options, and now the classical “R/3” name has been changed to just “SAP.”
- The core application functionality of SAP R/3 4.7 is mostly the same as release 4.6C, except for the new business processes included in the extension set.

Visit the “Release Info” section within the SAP Service Marketplace for updated and specific information on new functionality and features of the SAP Solution being upgraded.
SAP Upgrade Projects

As stated, a SAP upgrade is a project that is going to involve many tasks, but the most important activity of the upgrade project is the gap analysis and adaptation of the current functionally and business processes with the new features of the new SAP release. This will involve not only changes or adjustments to the repository or the customizing, but also new menus, screens, or ways of performing a business process by end users, as well as the new functionality that system managers will have in the newer SAP release.

Overall an upgrade project will require a detailed project planning that can be easily followed by the project team and conducted by a project manager. The project plan will be the roadmap to a successful project completion.

The degree of difficulty of the upgrade project can range from simple to very complex, and the main variable that determines this is the degree and quantity of modifications to standard SAP applications as well as to local developments based on standard SAP programs.

Regarding upgrade project timing and difficulty, there are other variables, such as the number and size of the systems and volume of the database, on the technical side.

On the business application side, an upgrade can be used for solving business processes that were not fully covered or not covered at all in previous version. Therefore, focusing on and analyzing the gaps will be critical in the overall project.

Because an upgrade means changes, some of the change management activities must be undertaken, such as risk assessment, training, communications, and knowledge transfer. This means that organizations must prepare for a new change.

A very important factor in any upgrade project that also becomes critical for realizing the upgrade in productive systems is the time needed for completion because this will affect system availability and therefore business operations.

A new release might require additional infrastructure such as disk space or processing power. So in the planning phases of the upgrade project, a new systems sizing should be requested.

With respect to the roles and resources needed for duty, when upgrading SAP releases, or any other previous SAP solution, there is the need to have a team similar to the team that performed the initial implementation. The team will be in charge of analyzing the impact of possible business changes; setting up new configuration parameters; developing or modifying ABAP programs, reports, transaction and interfaces; and preparing the technical infrastructure for the new release.

An upgrade can be different in many aspects when performed on a development system or the production system. Though the process will start by upgrading the development system, it can be very helpful to have a similar system, or a test system where the actual productive upgrade can be carried out and business functions tested with the real data. If the goal of the upgrade does not initially involve a functional gain, then those test are known as regression testing, the process of ensuring that the result or output of the business processes transactions are the same as in the source release of the upgrade.

An additional factor to consider, already mentioned, is what training will be needed for both end users and the project team. Customers must plan for time and resources to gain skills on new functions, changes, or enhancements as provided by a new version.

Let’s have a closer look to some of the issues and what are the available tools and help to facilitate the upgrade process.
Key Success Factors in an Upgrade Project

The key success factors in a SAP upgrade project are no different than in any other type of project where the organization, the business processes, and a great deal of technical work is involved. These are as follows:

- Clear goals and objectives, based on the justification process for an upgrade.
- Project methodology, project planning, and project management.
- Commitment and sponsorship by upper management.
- Focusing on the gaps: what are the changes between releases and how will they affect business processes and end users?
- Teamwork, because there are many interrelated activities that involve not only technical or business configuration work, but a close collaboration with different parts of the company, including management, key users, and end users. Most likely you will also use some expert consulting services from SAP or its partners.
- A tested upgrade script, which can be used for a quick checkup of the final system status before the “go” decision.

Methodology: The Upgrade Roadmap

SAP has set in place an Upgrade Roadmap as the central guiding point for any SAP upgrade project. The Roadmap provides the methodologies and tools that facilitate and simplify both the plan and execution of an upgrade project.

The Upgrade Roadmap used to be part of ASAP and ValueSAP, and it is included in release 3.2 of the SAP Solution Manager. Additionally, you can access the Roadmap in the SAP Service Marketplace, in the Upgrade Center, at http://service.sap.com/upgrade. You have also the option to download it in HTML format and install it locally in your desktop. Figure 5-1 shows the local version of the Upgrade Roadmap.

The Upgrade Roadmap includes five phases:

- **Phase 1: Project preparation.** Includes all the initial activities to set the project, such as the objectives, initial project planning, and analysis of the current and required IT infrastructure for the upgrade project, and includes a comprehensive set of tools (accelerators) to help organize and manage the project. Among other tools, you can find a template of project plan.

- **Phase 2: Upgrade blueprint.** This is the functional or design phase of the upgrade project. Available work packages for this phase include the design of business processes in the newer release, the future IT infrastructure, the security concept, the test planning, the upgrade process design, and the planning for the end user training.

- **Phase 3: Upgrade realization.** During this phase, the previous design is actually performed and implemented, normally in a test environment. The result is an upgraded test environment where all testing can be performed and the team can agree on the results, and avoid further problems in the actual upgrade of the productive systems.

- **Phase 4: Final preparation for cutover.** This phase is meant basically to reassure that the productive system is ready for the actual upgrade, the end users are trained,
and documentation prepared. Most activities include comprehensive integration and system testing.

- **Phase 5: Production cutover and support.** The last phase in an upgrade project is the actual upgrade of the production system and the support after go live. This will include providing support to the first days of operation, specifically for end users, and other technical issues that are typical after changing a system release.

All phases of the Roadmap are supported by comprehensive instructions and a collection of tools, documents, templates, and presentations. SAP recommends using the SAP Solution Manager to handle the upgrade project as the central platform for implementation or upgrade of SAP Solutions. Refer to Chapter 11 for more details.

**Upgrade Project Plan**

There is no general rule or precise estimate on how long an upgrade project might take. Technical upgrades can take as little as a couple of weeks; however, other more complicated upgrade projects involving many software and hardware changes can take several months.

In any case, as already mentioned, careful planning is needed that considers the special circumstances regarding the inhouse development and customized business processes.

An approach to an upgrade project plan can be found in the ASAP Upgrade Roadmap; specifically you can find a template in the WBS number 1.4.2. The plan, tasks, and activities are normally limited to projects whose previous implementation did not include
enhancements based on standard programs. Figure 5-2 partly shows this project plan without date assignments.

Time and effort needed for upgrading each of the systems will probably not be comparable due to hardware differences and size of database. However, problems and errors detected on previous upgrades will be better solved on following updates. The order of the upgrade is very important.

**Figure 5-2** Sample SAP upgrade project plan
(Copyright by SAP AG)
During the actual realization of a SAP R/3 or other SAP solution release upgrade, each of the systems in the landscape is upgraded in the order defined within the transport routes: usually start with development, then quality assurance system, and then production. However, it more normal to copy a productive system into a test environment and perform the initial upgrade tests, upgrade design, and realization in this system.

Besides the ASAP Upgrade Roadmap, planning for an upgrade involves also preparing all the documentation and material needed for the upgrade, including the Upgrade Manuals and the related SAP Notes, and organizing the project team.

**The Upgrade Script**

From the upgrade project plan and with the specific tasks that you will define for the project with the help of the Upgrade Roadmap, you should create an *upgrade script*.

The upgrade script is a sequential and chronological task list that specifies the processes and activities of the upgrade for your specific installation or system landscape.

The upgrade script should contain detailed tasks for each project team member, and it becomes very useful, first for the project blueprint and realization, but more importantly for the final phases and go live.

With the upgrade script, the project team, the tasks, and roles to be done are completely documented and assigned, so that no steps are forgotten during the process. The upgrade script is probably the best way to organize tasks by project members.

Typically, the final productive upgrade is performed during weekends or holidays, and the timing is usually limited; therefore, following a script (tested previously in upgraded test systems) is critical so that no step is forgotten, which could avoid the “go” decision. It is assumed that this script must have been performed at least once or twice before the actual productive upgrade.

For the technical part of the upgrade, there is an upgrade checklist within the specific Upgrade Manual (depending on your hardware and database platforms). This checklist must be closely analyzed and performed, and every required task must be included within the Upgrade script and in the right order.

Using the checklist in the manual, you must create your own script according to your specific installation. For instance, some of the differences between customers installations have to do with the following:

- Users and passwords
- Hardware platforms and directory names
- Storage and file systems
- Databases engine
- System names
- Directories locations and syntax
- File names and locations
- Maybe others, such as interfaces

The tasks specified in the upgrade script must be assigned to project team members, and it is very important to include what are the expected results for some of the critical tasks of the upgrade and which are the decision points for the go/no-go decision.
It is very useful to include in the upgrade timing indicators (start-finish dates or time) from previous runs, so that the whole process can be better planned, and a status field to indicate whether the tasks has been completed.

Remember that the purpose of the upgrade script is to be able to repeat the process, so that the final productive upgrade is as free of errors or problems as possible and there is a much greater chance of the “go” decision.

**Gap Analysis**

As stated in a previous section, a proper gap analysis is a critical factor for a successful upgrade project. It must be observed that a gap analysis in an upgrade project is similar in methodology to an initial implementation project, but quite different in scope.

The *gap analysis* can be defined as a work of comparison of what is currently implemented in the SAP release and what new functionality is included within the new release of the SAP system to be upgraded.

If you still have the documentation of the gap analysis during previous implementation, the upgrade project can be used to assess whether the original gaps could be replaced by the functionality included within the upgraded SAP system. For instance, the new release can avoid many of the local developed programs, or might include additional BAPIs, so that some interfaces can be replaced.

Checking and analyzing the release notes for each of the components on the new version can be of great help to understand and test the new release.

An additional help is to procure and install an IDES system with the new release. Although IDES generally will differ from your current implementation, IDES can be used for project team training, and even some short-scale testing of new functionality.

---

**Upgrading to SAP R/3 Enterprise: An Organizational View**

An upgrade project requires setting up a comprehensive project team that is committed to the successful completion of the project and is well informed of the objectives.

A SAP upgrade is more than just a technology task, and normally the technical activities of the project take less time than other critical phases, such as the upgrade blueprint.

The upgrade team is made up of different groups, among them the following:

- SAP technical consultants, commonly known as the Basis personnel (can be internal, external or both)
- Other internal IT staff, such as network, security, and system managers
- Business process staff, or functional consultants (internal, external)
- Key users, which are typically the process owners
- SAP and partners contacts
- End users; they are not part of the upgrade team, but consider them when planning because they will need to receive training and updated user documentation

The previous groups are organized by functions, but in many customers, some of the roles are assumed by the same persons; for instance, we typically find key users as internal business process owners, or they do the customizing themselves. In small installations we
also find that the IT persons can cover themselves for full support of the technical aspects of SAP systems, including performing the technical upgrade.

However, large companies and large system landscapes may need an army of partners or consultants working side by side with customer personnel. These partners or consultants can typically provide previous expertise or technical knowledge in upgrade projects.

Let’s briefly describe in the next sections two very important roles within the SAP upgrade project.

**Key Users and the Functional Team**

The key users, or business process owners, are the representatives of the different departments or organizations within the companies, for instance, order processing, accounts payable, treasury, production planning, purchasing, and many others. The function of the key users is to verify that the business processes within the SAP applications work the way they are supposed to, according to the business requirements and to end users. Key users are involved during the systems and integration tests, and often they are also in charge of training end users.

The functional or business process team is made of members with knowledge and experience with different SAP application modules, such as MM (Materials Management), FI (Financial Accounting), CO (Controlling), or any other within the scope of the previous SAP implement functionality. It is also recommended that a technical expert handle tasks related to cross-application activities such as workflow and BAS.

This team is comprised of users and key users of the different organization units or departments related with the upgrade project, and often is complemented by functional SAP consultants.

Often the functional team is also composed of one or several ABAP programmers, which can help during the modification adjustment process, review, or modification of previously developed local programs.

Activities and functions of the business process team include the following:

- Gap analysis and business process reengineering. If the new functionality included in the new release affects the business processes, the functional team is responsible for analyzing the system to adapt those changes.
- Adjusting the modifications. As a result of the gap analysis and according to the new repository objects included in the new release, the changes will have to be adjusted. Refer to the section “Modification Adjustment” later in this chapter.
- Integration and regression testing to ensure that all the business processes still work properly after the upgrade.
- Often, the functional team is also responsible for creating end user training material and documentation.
- Providing the functional support during the go live, and later.

**Upgrading to SAP R/3 Enterprise: Technical Point of View**

The following sections will cover those upgrade tools and procedures that have to do with the technical part of the upgrade project, which is intrinsically a very important part of the upgrade.
Factors Influencing the Technical Upgrade

Several factors may influence the upgrade and they all may be different for your situation, depending on what you consider the technical part of an upgrade project.

Downtime influences the length of time necessary to complete the upgrade. Downtime is defined differently by different customers, but a common definition is the elapsed time that the systems are not serving the purpose for which they were designed and implemented.

The hardware configuration and power of such hardware and the sizing of the systems may affect the speed of the upgrade. The database size may affect the time before the upgrade is running.

However, there are other factors that influence the upgrade technically and that we tend to forget or put aside, such as the number of modifications in a system and the number of customizations. SAP repository objects that have been modified must be reconciled and custom-developed programs must be tested, especially when they use SAP objects.

These and other postupgrade activities, such as creating new authorizations, or moving additional transports to production, add time to the actual upgrade.

Depending on your front-end rollout strategy, you may need to upgrade the front end all across. In the near future, when all the SAP user interfaces are Web based, this will not be a real consideration.

The network bandwidth will likely be much higher than in your source release, especially if you are upgrading from an older release, such as R/3 4.5 and below.

Planning very carefully the timing on each and every action in a detailed project plan and upgrade script and extensively testing the upgrade process are the real keys to a successful upgrade.

Appropriate planning will also help you to invest where it is necessary (for example, you may need additional testing time) and to save wherever possible (i.e., you may not need additional hardware).

A common and constant question is, “How long does the upgrade last?” Often we are just thinking about the actual time that it takes to insert the CDs and upgrade the software and that is all. Try to plan the project and all the factors that may influence implementation, based on previous experience, customer references, SAP's assistance, and so on.

The more prepared you are, the better. It is essential to become familiar with all the SAP Notes that help in troubleshooting the upgrade. Other customers that have previously upgraded and run into issues may have reported them to SAP, and a collection of available SAP Notes to upgrade to SAP R/3 Enterprise is available in the SAP Service Marketplace. Early fixes to certain bugs, necessary versions of the executables to run, necessary downloads, specific SAP Notes related to your database and operating system platform, additions to the documentations, and so on are included in such SAP Notes.

Study carefully the SAP Upgrade Guide that you can download from the SAP Service Marketplace. Familiarize yourself with all the service offerings that are included in your maintenance and how SAP can further assist you, and find all the documentation available under the alias/upgrade.

The Upgrade Process

Technically, at the time of upgrading to SAP R/3 Enterprise, there are two major parts of this process: the upgrade preparation executing PREPARE and the upgrade itself executing R3UP.exe. Each part of the upgrade, PREPARE and R3UP.exe, goes through several different phases, and every phase must be successful.
Prepare before PREPARE
Without being redundant, we need to emphasize that preparation is key for a successful upgrade. In this section you will find a few tips and reminders that will help you prepare more efficiently for your upgrade.

For the upgrade preparation and execution, you need to create a directory in the file system of the server that contains the central instance named "usr\sap\put" (note that in this example the naming convention used was UNIX back slashes and it is different in Windows platforms, where forward slashes are used). The upgrade directory must have sufficient free space configured in order to avoid errors and must be empty before starting any phase of PREPARE. The SAP system administrator <sapsid>adm must be the owner of the upgrade directly and all subdirectories.

Ensure that you have blocked a timeframe to upgrade the front-end software before the upgrade runs, because once the new system is up and you need to log on to perform postupgrade activities, you need to log on with the new front-end release!

Check whether you have enough hardware resources to handle the upgrade and production operations in SAP R/3 Enterprise. See the next section for a more detailed explanation and tips to estimate your hardware requirements.

Back up your database and operating system completely before starting the upgrade. This way you will ensure that you can always go back to your previous stable state if a disaster occurs.

Also, back up your database and logs whenever it makes sense, essentially, before and after the upgrade. But if you choose a different strategy, just make sure that such times are added according to the project plan.

If you have SAP Add-Ons, make sure that their release is in sync with SAP R/3 Enterprise and if you need to upgrade them or not. Search for SAP Notes to gather the necessary information and for consulting assistance, if you need to.

**Tip** When searching for SAP Notes that relate to your SAP Add-On while upgrading, use a combination of strings that include the name of your add on and upgrade, for example.

In addition, if you have third-party add-ons, check with your software vendor for dependencies and if an upgrade of such add-on is necessary.

R/3 Plug-Ins are essential to connect to other SAP systems, such as SAP CRM or SAP APO. R/3 Plug-Ins must be upgraded during the upgrade as well and R3UP will prompt you for the Upgrade Plug In CD. Check the alias /r3plug-in in the SAP Service Marketplace for the most up-to-date information about R/3 Plug-Ins and their availability, as well as Support Packages.

**Hardware Requirements**
Very early in the upgrade process, it is essential that you check whether your current hardware configuration can handle the upgrade and the production operations in SAP R/3 Enterprise.

The main hardware components that you must check are the CPU, physical memory, and disk space of your servers, as well as your network capacity and infrastructure.

SAP can assist you greatly figuring out whether you need to upgrade your hardware or not. In addition, there are several SAP Notes that can also be of great help, because they
provide information on the increase in hardware resource consumption from your target release to SAP R/3 Enterprise. These SAP Notes are as follows:

- 517085 (resource requirements upgrading from SAP R/3 4.6C to SAP R/3 Enterprise)
- 323263 (upgrading from 4.5B to 4.6C)
- 113795 (upgrading from 4.0B to 4.5B)
- 89305 (upgrading from 3.x to 4.0B)

Depending on your source release, you may need to add the increases that each SAP Note reveals one by one.

For example, if your source release is SAP R/3 4.0B and you are upgrading to SAP R/3 Enterprise, following the aforementioned SAP Notes, you would need to add 20% more CPU from 4.0B to 4.5B, 10% more CPU from 4.5B to 4.6C, and 5% more CPU from 4.6C to 4.7. This results in expecting a total of a 35% increase in CPU consumption in each application server.

If your central instance and database server are installed in the same physical server, add an extra 10% from release to release to handle the database processes. This would result in our example of expecting a 65% increase in CPU consumption in such a server with a SAP Instance and a database.

The SAP Notes also help to figure out the increase consumption in physical memory and in disk space. These SAP Notes are built upon experience from the SAP installed base and are averages that are supposed to assist you figuring out roughly the resource consumption increase in your servers. Depending on your functionality and many other factors, these figures will vary more or less.

In addition, it has been noticed that if you upgrade to a 64-bit environment, an additional 5% of resource consumption in CPU and memory may also apply. This is the case if you are upgrading SAP to a core Unicode system.

Remember that these are rough estimates and that you should contact your hardware partner to size your system according to your needs. SAP can also assist with the services that are part of your maintenance or additional offerings, if available.

**Upgrade Strategy and System Switch**

The new features of and upgrade to SAP R/3 Enterprise include a new way to substitute the repository that replaces the old $A_{on}, A_{off}, A_{Switch}$ strategy.

A new “shadow system” is installed in the central instance of your system. You may choose to install this system in a different application server as well and run in parallel. The resources that you need are basically those of your central instance.

During this process, a SAP Web Application Server 6.20 or above is installed (created) and runs in parallel to your production system in whichever release it is. The database of the new release is imported and all the shadow objects point to the original objects in the production database. Import of SAP Support Packages is also included.

Next, you must run a modification adjustment of the dictionary objects executing transaction SPDD. You can do this, again, while the system is up. You can also choose to convert tables using transaction ICNV (Incremental Conversion).
At this point, though, you cannot transport anything else; the system must be completely locked. Then the system must be shut down and the shadow system takes over. The kernel and the repository are switched, the central instance restarts, and afterward, all the dialog instances restart.

When performing an upgrade process using SAP tools, there are different upgrade strategies available that will affect the total downtime of the process. These strategies are based on the system switch as introduced previously.

The upgrade strategy determines whether the substitution set is imported into the shadow tables during production operation of the system. The Repository Switch procedure can be divided into two parts:

- The database tables that make up the substitution set include almost the complete SAP repository. This substitution set is imported into the shadow tables. The substitution set does not influence and is not recognized by the productive SAP system, and therefore the substitution set part of the upgrade can be performed during the operation of the SAP systems.

- At a certain important point of the upgrade, the repository is switched by deleting the old repository and renaming the shadow tables. When this upgrade phase is going to occur, users cannot use the system productively.

There are two available upgrade strategies:

- **Downtime minimized.** Most upgrade phases and actions are performed to reduce the downtime it will take to finalize the upgrade. With this strategy, systems require the use of more memory and CPU. Although the total productive downtime is reduced, the total runtime of the upgrade is longer.

- **Resource minimized.** Using this upgrade strategy, the shadow repository system is not started in parallel to the productive system. The production system and operations will have to be stopped before the shadow system can be started.

The decision between the strategies is mainly based on the maximum possible downtime, which must take into consideration the time needed for a recovery of the system in case serious problems arise.

**Note** If you choose the strategy “downtime minimized,” the system switch happens as mentioned previously, but if you choose the strategy “resource minimized,” the production system is down for all the steps mentioned. Choose wisely one strategy or another depending on your resources and how long you can afford to have your system down. Check SAP Note 398100 for more information about the shadow system.

**Upgrade Preparation: PREPARE Program**

Because extensive checks are required for the upgrade, SAP provides the PREPARE program as a collection of checks to support the preparation of the upgrade without affecting productive operation, because the program can be run while the systems are
running. It's an independent program that can and must be used previous to the actual upgrade.

The PREPARE program automatically checks all the requirements for the upgrade, provides information for further steps, and imports several tools in the database.

PREPARE has four different levels of execution:

- Level 1 can be started at any time.
- Level 2 is performed only once.
- Level 3 performs all the checks requiring short runtimes.
- Level 4 includes long-running jobs, such as the estimation of the modification adjustments, an extended space check, or the repository transfer.

You can execute PREPARE as many times as you want and as early in the upgrade process as you want or need.

PREPARE checks the disk space that is necessary for the upgrade to run, if there are open modifications and transports in your system, and if you need to upgrade your database or operating system versions, among other checks.

The Product Availability Matrix is published in the SAP Service Marketplace under the alias /PAM or you can also check the alias /platforms, which can redirect you to the Product Availability Matrix. This way you can check whether your operating system and database versions can be a possible combination for your target SAP R/3 release, SAP R/3 Enterprise.

If a database or an operating system upgrade is necessary, plan ahead the necessary steps to take and to consider, such as technical platform upgrade, testing, short production downtime, and so on.

The number of clients and your database size may influence the disk space that you need to have free for the upgrade to execute without running out of space. If there are many tables that need conversion (the structure changed from release to release), this may add additional space requirements as well. If you are a global organization that has several languages installed, ditto.

Finally, if you need to, a Unicode conversion requires quite some time in preparation and execution.

In addition, during the PREPARE execution, you are prompted the switch the new SAP R/3 Kernel, if necessary. Ensure, though, that you have the minimum necessary patch level specified in the SAP Notes, which you should have checked before starting PREPARE.

Check that you have the latest SPAM update for the application of SAP Support Packages. Search for SAP Notes that may reflect problems encountered related to the SPAM updates.

During PREPARE the necessary tools are imported to the system. You can also configure the upgrade phases in which the SAP Support Packages that you need to import can be bound (bundled together) and the strategy to install multiple languages.

As introduced in the previous section, a new feature coming with SAP R/3 Enterprise is the **system switch upgrade**. This new feature consists of installing a new SAP Instance and a database with the target release that will help in running the upgrade operations. You can choose where to install this Instance (e.g., a parallel server, or the same server as the central
instance). This is called a shadow system and will run completely in parallel with the production system.

While the production system’s database contains all the repository objects, so-called shadow objects will be created in the shadow system that point to the actual objects in the production repository. In the last phase of the upgrade, these shadows are activated and the old repository eliminated.

This process can be performed during regular production operation, if you choose the strategy downtime minimized. If you choose the strategy runtime minimized, this switch will happen during system downtime.

During PREPARE you can decide whether to use one strategy or another during the actual system switch. This is a very important step in the upgrade and you must choose carefully your options.

As stated in the previous section, the strategy downtime minimized allows you to run production operation for a longer period of time, because you can log on the shadow system and perform postupgrade activities in it. However, it will demand more resources out of the system and performance for the users will be impaired, as you can imagine. The actual system switch, though, requires the system to be shut down.

If you choose this strategy, you can run the modification of adjustments, activate the dictionary objects, import transports and SAP Support Packages, as well as use the Incremental Table Conversion functions in the shadow system while the old production system is still up.

Runtime minimized is more similar to the old upgrade strategy in which the system is down during the switch and therefore there is less resource consumption. However, production cannot go on until the system is up again.

You may execute PREPARE from the Upgrade Assistant (see the brief explanation later on) or from the command prompt.

You need to enter data to start the phases of PREPARE, such as the language in which the tests from R3UP must appear; for example, in English-E or German-D. Database-specific entries must be made as well, such as necessary passwords, profiles, and other specifications related to your database platform.

You must enter the mount points of the CDs with the software and whether they are directories in the local file system or CD drives (you may have to change CDs, as prompted).

Specify the number of background processes to run in parallel and the number of parallel import processes. The hardware capacity of the machine influences greatly these decisions. The defaults are fairly conservative.

Ensure that you have downloaded all the necessary SAP Support Packages (of all types that you need for your applications and SAP Add-Ons) and that they are uncompressed into the correct directory (usr\sap\trans\EPS\in). You can bundle them together to import them, which saves great time. This is a new feature with SAP R/3 Enterprise. In addition, binding SAP Support Packages together ensures that you do not miss important fixes that come with the corresponding level.

These are the most important phases of PREPARE. Ensure that all phases are completed successfully. The results of PREPARE are written in a file called CHECKS.LOG in the upgrade directory.

You can repeat each PREPARE phase until it successfully completes, but you may not skip PREPARE before running R3UP.
Additional Upgrade Tools

There are some additional upgrade tools, besides PREPARE and R3UP, that are basic to control and monitor the upgrade. Additionally, there are standard transactions and utilities within the SAP system that are also used in upgrade runs. The following sections discuss the Upgrade Assistant and the Upgrade Monitor, as well as the ICNV transaction.

Other key transactions required for the Modification Adjustment phases, such as SPDD and SPAU, are introduced later in this chapter.

The Upgrade Assistant

The Upgrade Assistant is a Java tool that can help you to control and execute all the phases of PREPARE and R3UP and monitor their status. It can be started in SCROLL mode or in SERVER mode (this is the default and also recommended mode).

This tool is meant to provide support to run the upgrade remotely. The advantage of using the Upgrade Assistant is that the front-end and the upgrade processes are separated so that the entire upgrade does not terminate abnormally if a connection fails.

To run the Upgrade Assistant, you need to install and start up the Upgrade Assistant server. In order to do this, at the operating system level, you need to execute the command jview /cp <your upgrade directory>\UA\ua.jar UaServer.

Afterward, you can start the Upgrade Assistant GUI from a Web browser (recommended) executing a URL such as http://<upgrade server hostname>:4239/ua/ UaGui.html (you need to include the full Internet name as the upgrade server hostname) or you can start it up from the command prompt with Java commands.

Log on using the default user and password (Administrator/admin) and you are ready to go.

You will be prompted to start (initialize) each phase of the PREPARE and once PREPARE has been executed successfully and you have done everything you need to start R3UP, you can start this program with the Upgrade Assistant and, as before, control the upgrade phases and progress.

The Upgrade Monitor

From the Upgrade Assistant, you can start the Upgrade Monitor, which can assist you to monitor the different phases of the upgrade, their runtimes, their activity, if there are processes hanging, and other system conditions.

The Upgrade Monitor estimates when the upgrade and important phases of the upgrade will be finished. These estimates are based on SAP reference timings as well as on the duration of previously run phases.

The runtime statistics are refreshed once every minute only and they can be used as reference to what the upgrade is supposed to last. However, do not take these times for granted or totally “by the book,” because they will vary greatly from system to system and environment to environment, depending on all the factors previously discussed. You may see green bars all the time or red bars, and this may or may not mean a problem all the time.

Additionally, you can start the Upgrade Monitor from the operating system calling “R3UP.exe monitor.”

Use this monitor to check whether processes are stopped and the upgrade is “not moving” while you are executing the phases of the upgrade.

An animated graphic displays the activity of the upgrade processes. If the graphic is not moving, one of the upgrade processes is stopped. The upgrade processes that are running
appear under Current activities. The monitor does not recognize any subprocesses of these processes, and therefore cannot display them.

**Incremental Conversion (ICNV)**

The structure of the tables in the SAP database might change with each new release, and therefore one of the activities performed by some of the upgrade phases is to convert these tables.

Traditionally these table conversions happened only during the upgrade downtime, which usually was one of the longest processes to run. However, by using incremental conversion, you can convert many of the tables before the upgrade, using the transaction ICNV.

With this mechanism, you can clearly have some advantages, such as a reduced downtime during the upgrade, because a large number of tables are converted while the productive system is still running.

With transaction ICNV you have the following functions:

- Display tables flagged for conversion as determined by the PREPARE tool.
- Select the tables you want to convert incrementally.
- Execute and monitor the conversion process.
- Estimate the runtime of the conversion.

ICNV provides users with information about the progress of the conversion and estimates finish runtime.

**The Software Upgrade: R3UP**

R3UP.exe is the program that upgrades the SAP software, performs the actual system switch according to your chosen strategy, and shuts down the system when it is time. You may execute R3UP from the command prompt or from the Upgrade Assistant. Ensure that you run it, though, in the central instance.

R3UP can also be stopped at the end of each phase before starting executing the next using the Upgrade Assistant or the command prompt. You may need to do stop and restart R3UP, if a SAP Note tells you so to correct a situation or if you encounter a problem that must be solved before continuing. Afterward, the upgrade can be restarted.

The R3UP phases leave their logs in the directory `\usr\sap\put\logs`. Check these logs to analyze errors. The program's TP also leaves logs in this directory; look for the "SLOG" logs.

R3UP needs input, as PREPARE needed, and you will be prompted to enter the necessary data for the phases to run. You can use the Upgrade Assistant and the Upgrade Monitor to check the progress of the upgrade.

In each phase you will be prompted to enter the necessary data and at the end of each phase you should check the success.

You must enter the chosen upgrade strategy, downtime minimized or runtime minimized. Execute a complete backup, if you choose the strategy resource minimized, so you can ensure that you can come back to this point, in case of a disaster.

Certain phases are critical. For example, the upgrade program checks whether the necessary SAP Support Packages are ready to be imported in the correct order. If you still
have SAP Support Packages from the old release to confirm, release the open repairs and lock transports to avoid conflicts.

**After R3UP**

Certain activities must be performed once R3UP has successfully finished. Of course, to start, a database backup cannot be missed. Many parameter settings will need to be changed, especially those for memory management, for example, or those related to the new components, such as the ICM, the SAP J2EE Engine, and so on.

- Database-specific actions, such as updating statistics, must also be performed at this time.
- Run transaction SGEN to generate ABAP loads of programs that don’t exist and to generate BPS applications.
- New authorizations and changes in the existing profiles for the users must be done at this point so the users are ready to log on in the new system and perform their transactions.
- Imports of transports with new developments can be done now as well and some new SAP Support Packages, if necessary, as well.
- All the adjustments from SPDD and SPAU run before and marked for transport can be imported to production as well.

**ABAP Load Generation with SGEN**

SGEN is the SAP transaction that is used to generate the ABAP loads and that replaced the report RDDGENLD, found in SAP R/3 releases before 4.6.

Due to the fact that SAP systems are based on a concept of integration and activation of structures and programs, when in an upgrade, many ABAP loads for transactions and business application are not automatically generated during the upgrade. This happens automatically as soon as a program, transaction, or menu function is selected, but if the loads are not previously generated, this will impact system performance the first time users enter the specific transaction or application. Load generation requires a large amount of system resources. This may, however, reduce production system performance, and to avoid this, you can use transaction SGEN to generate the missing loads.

One of the advantages of the new SGEN transaction with SAP Web Application Server is that it allows users to generate loads in parallel.

With the new release, SGEN can not only generate ABAP reports and programs, but also BSPs (business server page applications) or function groups.

It is recommended that users generate the ABAP loads immediately after running the upgrade.

**Modification Adjustment**

When you upgrade a SAP system, the standard process will make you lose any modifications made to objects that conflict with SAP modifications in the new release. You must modify your code to Unicode. The modification adjustment process lets you make your modifications to the appropriate new objects in the upgrade.

The normal order in which you upgrade a SAP environment starts upgrading the development system, which contains the version management, the utility that keeps track of all changes to all the objects in the SAP repository. Thanks to the version management and
Chapter 5: Upgrading to SAP R/3 Enterprise: The First Step into SAP NetWeaver

the utilities SPDD and SPAU, the modification adjustment can be performed to avoid conflicts and ease the risk of losing important customer functionality.

You can find five different types of changes or modification within SAP systems:

- **Local customer developments.** These are programs or other repository objects that customers create or develop, by using the proper naming conventions, such as starting with Y or Z, or by reserving a name space. Refer to Chapter 6 for more information on the transport system.

- **Customizing.** This is the process of setting and defining system parameters using the Customizing transactions within the IMG. Customizing is a basic and mandatory process of any SAP system implementation. Typically it does not affect directly repository objects.

- **Modifications to SAP standard.** These are customer-specific changes to SAP repository objects. When standard SAP objects are changed during an upgrade process (also during the installation of Support Packages), the customer version has to be modified to match the new SAP version.

- **Enhancements.** These are customer changes to SAP repository objects without the need for modifications to the standard. The most common enhancements are the advantages of the new Business Add-In technology that replaces the user exists.

- **Advanced corrections.** These corrections are meant for applying fixes to programs or other repository objects from SAP directly to the customer SAP system. The corrections are provided from the SAP Service Marketplace in the form of Support Packages, which avoids customers having to modify those SAP objects manually.

If you have modified objects in the SAP standard software, such as programs and objects in the dictionary, you must run an adjustment to compare if the new release is bringing over those objects that you needed to modify in the past. Maybe you performed that modification because the standard did not provide with such functionality or object in the previous release and now it is included. You can choose to go back to the standard or to keep your modification.

When you choose either to return to the SAP standard object or to keep your modification, those objects are included in a transport request that you will import to the test system later on and to the production system finally.

To perform this adjustment, you must execute transaction SPDD to adjust objects in the SAP dictionary and SPAU to adjust programs in the repository.

If you choose the strategy downtime minimized, you can do this while the system is up, but in the strategy resource minimized it is done during actual downtime of the system.

Adjustments with SPAU must be performed at the end of the upgrade, after the switch has finished and the new programs have been actually imported.

SAP includes two main modification adjustment transactions, SPDD and SPAU, that are used for adjusting dictionary and program objects that could have been modified on customer systems before the upgrade.

In good upgrade projects the adjustments are performed only on development systems to be later transported to QAS (quality assurance system) and PRD (production system).

The adjustment of modifications is performed first during the actual upgrade, where the tool will stop so that developers and consultants can analyze the differences between
modified objects and new objects. When doing this process, customers can decide to keep the old modifications and adjust them to new objects, or can just decide to keep new objects, overwriting previous ones. The SPDD and SPAU transactions show a list of the modified SAP objects.

Especially in those installations with complex modifications, the adjustment process can be one of the more time-consuming activities of the upgrade projects. Therefore, it is very important to perform adjustments in the development system so that these objects can be automatically transported to the production system. Sometimes landscapes are different in each system, so the process has to be reviewed after finishing the upgrade phase.

Usually the upgrade is limited to maintain the operation and business processes as they were before the upgrade. The main problems are the locally developed transactions, especially those that were first copied from standard and then modified and enhanced. After the upgrade, the company might decide to perform additional customizing.

The objects list that must be adjusted in your SAP system will be determined in the ADJUSTPRP phase of the upgrade. This phase is included within the PREPARE and runs in the upgrade between the import of the substitution set and the end of the production.

To perform the adjustments correctly, it is very important that the original authors review the modifications. The original authors of those changes can be found in the log file UMODPROT.<SID>, located in the log subdirectory of the upgrade directory.

The ABAP dictionary objects (tables, data elements, domains, and so on) are adjusted during downtime before the activation of the ABAP dictionary. The adjusted objects are collected in a transport request, but you cannot release this transport request; instead it must be flagged for export in transaction SPDD.

In one of the last phases of the upgrade, the upgrade program R3UP exports this transport request into the transport directory (/usr/sap/trans) and registers the request for transport in the file umodauto.lst.

Repository objects (reports, screens, and so on) are adjusted toward the end of the upgrade. At this stage, the import of SAP objects has already been completed. However, the old, modified version is still available in the versions database. As with ABAP dictionary objects, all adjustments are released to a transport request that is noted and then exported and registered by R3UP. Activation will be carried out automatically after the adjustment.

After you have completed the upgrade, you have a maximum of 14 days to execute transaction SPAU without a key check (SAP Software Change Registration) for the objects that you changed.

**SPDD and SPAU**

SPDD and SPAU are the two main transactions and utilities to complete the process of adjusting modifications so that the upgrade process does not overwrite any important customer objects.

- SPDD is used to adjust dictionary objects (table structures, domains, data elements, and so on).
- SPAU is used to adjust all other repository objects that are not dictionary (reports, function modules and so on).

At the start of the adjustment process, SAP R/3 repository objects from the preupgrade repository are compared with objects from the repository of the new release.
For each object, transactions SPDD and SPAU guide users through the adjustment process by offering the options of performing the modification adjustment or returning to the SAP standard. Normally, as team members work through the list of objects flagged for adjustment, they should mark each object once they finish with the adjustment.

The adjusted objects will be collected in a change request. However, notice that there can be only one transportable change request for SPDD adjustments and only another one for SPAU adjustments.

Once all modified objects are marked as processed, the change request is ready for export. By transporting the change request, you avoid needing to make the same adjustments again in each system. It might happen, however, that the repository of the systems in the landscape is not completely identical; for instance, some modifications made in the development system were not transported onto subsequent systems in the landscape. Therefore, and unfortunately, the final adjustments will have to be verified after the completion of the upgrade.

There are several ways of adopting and adjusting modifications:

- **Automatic modifications.** Using this option, the customer modification can be automatically adopted.

- **Semiautomatic adjustment.** Semiautomatic means that each tool will individually offer you support during the adjustment process. When adjusting programs, the splitscreen editor is called, whereas in the other tools any entries made in the collision dialog box lead to the necessary adjustments being made automatically. As with the green traffic light, the semiautomatic adjustment icon only appears in the with Modification Assistant category.

- **Manual adjustment.** Objects in the “Without Modification Assistant” subtree can only be postprocessed manually after the adjustment process. Manual adjustment means that you must make modifications without any special support from the system. Use the log as a help. Using Version Management, you can retrieve old versions or use your recordings to process the newly imported objects. In rare cases, the red traffic light may also appear in the With Modification Assistant category.

- **Unknown adjustment mode.** The adjustment mode (manual, semiautomatic, automatic) for at least one of the objects in question could not be determined for modification adjustment with the Modification Assistant. If this is the case and you start transaction SPAU, a dialog box informs you that you can start a background process by choosing the appropriate pushbutton that determines the adjustment modes for all objects.

- **Reset to original.** If you choose Reset to original for an object displayed in the overview, no modifications are adopted for this object. The original is the version that was last imported into the SAP R/3 system during an upgrade or the application of a Support Package.

To adjust objects without the Modification Assistant, use version management wherever possible. When modifying objects where version management cannot be used, carefully document any changes that you make. This documentation can be of great assistance the next time the object needs to be adjusted. Choose Change from the maintenance
transactions of the individual ABAP Workbench tools to adjust objects without the Modification Assistant.

**Troubleshooting the Upgrade**

A few tips and tricks that can ease your upgrade are as follows:

- Prepare yourself very well and check all the documentation available.
- Always check the log files left in each phase of PREPARE (CHECK.LOG) and R3UP. log in the log directory (check the phase log summaries, which contain a list of all errors during the phase). Especially check the log for the shadow instance, STARTSFI.LOG.
- Reserve port numbers for the upgrade to avoid conflicts.
- Check the developer traces logs in the “work” directory for the work processes involved in the upgrade.
- Check that the profile parameters and their settings are correct.
- Check that the DDIC password has not been changed.
- Avoid manual calls to R3LOAD, R3TRANS, and TP, because they can damage the system if used with the wrong settings.
- Remember, TP will use a different profile (pf path) for its TPPARAM parameter file, so be careful!
- Perform a full backup when is necessary to avoid disasters and losses of data.
- Test, test, and test again. Perform at least two full test upgrades with a system as close to production as possible before starting the final actual production upgrade.

**Unicode Conversion**

Nowadays, especially with the Internet as one of our daily tools to communicate business to business, people to people, systems have some trouble to translating properly characters from one language to another. This limits the potential use of some languages and it makes more difficult to make systems “talk.”

Unicode is a standard that allows you to support almost all of the languages used worldwide. SAP Solutions may be converted to Unicode as well, and this is somewhat of an effort to be made.

SAP R/3 Enterprise is Unicode enabled (and other SAP components as well). That means that you when you upgrade to SAP R/3 Enterprise you can also convert your system to a Unicode system. This is because SAP R/3 Enterprise is based on SAP Web Application server 6.20.

During a Unicode conversion, there is high hardware resources consumption and the system must be down during the database conversion. After the upgrade to Unicode, regression and validation testing must be performed.

As requisites to start a Unicode conversion, the front-end servers must be of release 6.20 or higher and the database version used must be Unicode enabled.